

Small Group Chair Catholic Campus Ministry Virginia Commonwealth University

Description: “We must consider how to rouse one another to love and good works. We should not stay away from the assembly, as is the custom of some, but encourage one another.” (Hebrews 10:24-25). The Small Group Chair oversees spiritual nourishment for the Catholic Campus Ministry community. She/he cares for the small group leaders, and in turn cares for all of those who are attending small group. The Small Group Chair through the small group ministry ensures that the Gospel and prayer are maintained as the main source of nourishment and direction for the Campus Ministry at large.

Responsibilities:

- Maintain a healthy and balanced spiritual and Sacramental life in order to lead the community into a deeper life of prayer and living out the Gospel.
- Organize, cast vision for, and oversee all CCM Small Groups
- Attend Evangelical Catholic Training Camp (or equivalent training assigned by CCM Staff) with all new Small Group Leaders and help to do continual small group training throughout the year.
- Facilitate “Small Group for Small Group Leaders” to ensure that the Small Group leaders are spiritually fed and have a safe space to discuss the things going on in their small groups. This should also be a space where the small group leaders pray for each other and for the members of their small groups.
- Organize opportunities for regular prayer for small groups and small group leaders (i.e.- Rosary, Divine Office, Chaplet of Divine Mercy, etc.)
- Meet with each small group leader once per month (either individually or in groups no bigger than 3 small group leaders) to ensure that they are doing well spiritually and balancing their responsibilities. Special attention should be paid to new small group leaders.
- Help to organize new student registration and “Call Parties” to ensure that new students are personally invited into small groups/CCM
- Organize social events for the small groups so that small group members may meet others involved in small group and CCM as a whole.
- Create fun and interactive activities to engage small groups with each others- i.e. Small Group Olympics, Chili Cook Off, Small Group bonfire, etc.
- Oversee involvement of small groups in other aspects of CCM
 - Make small group leaders aware of upcoming events and ensure that they remember to advertise these events to their small groups
 - Encourage small group leaders to sign up for other CCM Events and

involve their small groups (i.e. cooking for Sunday Supper, going to the Haunted House, attending Board Game Night, etc)

- Communicate to the CCM Staff and Leadership Team the spiritual needs of the community.